



OPEN SESSION

REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL BOARD OF DIRECTORS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

**Tuesday, April 19, 2022 - 9:30 a.m.
Laguna Woods Village Community Center
Board Room/Virtual Meeting
24351 El Toro Road
Laguna Woods, California**

NOTICE OF MEETING AND AGENDA

The purpose of this meeting is to conduct the regular Third Mutual Board Meeting in accordance with *Civil Code §4930* and was hereby noticed in accordance with *Civil Code §4920*

- 1. Call meeting to order / Establish Quorum – President Mutchnick**
- 2. Pledge of Allegiance – Director Jarrett**
- 3. Acknowledge Media**
- 4. Approval of Agenda**
- 5. Approval of Minutes**
 - a. March 15, 2022 – Regular Board Meeting
 - b. April 1, 2022 – Agenda Prep Meeting
- 6. Report of the Chair**
- 7. Update from VMS Board – Director diLorenzo**
- 8. Open Forum (Three Minutes per Speaker) -** *At this time Members only may address the Board of Directors regarding items not on the agenda and within the jurisdiction of this Board of Directors. The board reserves the right to limit the total amount of time allotted for the Open Forum to thirty minutes. A member may speak only once during the forum. Speakers may not give their time to other people, no audio or video recording by attendees, and no rude or threatening comments. Members can attend the meeting by joining the Zoom link <https://zoom.us/j/94899806730> or call 1 (669) 900-6833 or email meeting@vmsinc.org to have your message read during the Open Forum.*
- 9. Responses to Open Forum Speakers**

10. CEO Report

11. Consent Calendar - *All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the Board by one motion. In the event an item is removed from the Consent Calendar by members of the Board, such item(s) shall be the subject of further discussion and action by the Board.*

- a. Consistent with its statutory obligations the Board members individually reviewed Third Laguna Hills Mutual preliminary financials for the month of February 2022, and by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes per Civil Code §5501.
- b. **Recommendation from the Landscape Committee:**
 - (1) Recommend to Deny Tree Removal Request: 2305- A Via Puerta – One Jacaranda Tree
 - (2) Recommend to Deny Tree Removal Request: 3028-A Calle Sonora – One American Sweetgum Tree
 - (3) Recommend to Deny Request to Keep Landscape Revisions: 4006-1C Calle Sonora Oeste
- c. **Recommendation from the Finance Committee:**
 - (1) Approve a Resolution for Recording a Lien against Member ID #932-600-37
- d. **Update Committee Appointments**
- e. **Cancellation of SCE Electric Vehicle Charging Station Applications**

12. Unfinished Business – None

13. New Business

- a. Discuss and Consider Resident Suggestion Program – Director Laws (Oral Discussion)
- b. 2023 Budget Discussion (Oral Discussion)

14. Committee Reports

- a. Report of the Finance Committee / Financial Report – Director Rane-Szostak. The committee met on April 5, 2022; next meeting May 3, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Treasurer's Report
 - (2) Third Finance Committee Report
 - (3) Resales/Leasing Reports

- b. Report of the Architectural Controls and Standards Committee – Director Mutchnick. The committee met on March 28, 2022, and held a special meeting on March 18, 2022; next meeting April 25, 2022 at 9:30 a.m. in the Board Room and as a virtual meeting.
- c. Report of the Communications Committee – Director McCary. The committee's April 13, 2022 meeting was cancelled. The next meeting is July 13, 2022, at 1:30 p.m. in the Willow Room and as a virtual meeting.
- d. Report of the Maintenance and Construction Committee – Director Engdahl. The committee met on March 7, 2022; next meeting May 2, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Report of the Parking and Golf Cart Subcommittee – Director Bhada. The subcommittee met on March 23, 2022; next meeting TBA.
 - (2) Garden Villa Rec. Room Subcommittee – Director Jarrett. The subcommittee met on March 10, 2022; next meeting May 12, 2022 at 10:00 a.m. in Clubhouse 5.
- e. Report of the Landscape Committee – Director Jarrett. The committee met on April 7, 2022; next meeting May 5, 2022 at 9:30 a.m. in the Board Room and as a virtual meeting.
- f. Report of the Water Conservation Committee – Director Rane-Szostak. The committee met on February 24, 2022; next meeting April 28, 2022, at 2:00 p.m. in the Sycamore Room.
- g. Report of the Resident Policy and Compliance Committee – Director Mutchnick. The committee met on March 2, 2022; next meeting April 26, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.

15. GRF Committee Highlights

- a. Community Activities Committee – Director McCary. The committee met on April 14, 2022; next meeting, May 12, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Equestrian Center Ad Hoc Committee – Director Bhada. The committee met on March 30, 2022; next meeting TBA.
- b. GRF Finance Committee – Director Rane-Szostak. The committee met on February 16, 2022; next meeting April 20, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- c. GRF Landscape Committee – Director Jarrett. The committee met on March 9, 2022; next meeting June 8, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.

- d. GRF Maintenance & Construction Committee – Director Engdahl – The committee met on April 13 2022; next meeting June 8, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - (1) Clubhouse Facilities Renovation Ad Hoc Committee – Director Engdahl. The committee met on January 28, 2022; next meeting, TBA.
 - e. Media and Communications Committee – Director McCary. The committee met on April 18, 2022; next meeting May 16, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - f. Mobility and Vehicles Committee – Director Bhada – The committee met on April 6, 2022; next meeting June 1, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - g. Security and Community Access Committee – Director Wayne. The committee met on February 28, 2022; next meeting April 25, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Disaster Preparedness Task Force – Director Rane-Szostak. The task force met on March 29, 2022; next meeting May 31, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - h. Report of the Laguna Woods Village Traffic Hearings – Director Frankel. The hearings were held on March 16, 2022; next meeting April 20, 2022 at 9:00 a.m. as a virtual meeting.
 - i. GRF Strategic Planning Committee – Director Mutchnick. The committee met on March 7, 2022; next meeting May 2, 2022 at 9:30 a.m. in the Board Room and as a virtual meeting.
 - j. Information Technology Advisory Committee – Director Laws. The committee met on April 15, 2022; next meeting April 22, 2022, at 1:30 p.m.
 - k. Website Ad Hoc Committee – Director McCary; next committee meeting, TBA.
- 16. Future Agenda Items--** *All matters listed under Future Agenda Items are items for a future Board Meetings. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*
- 17. Director's Comments**
- 18. Recess -** *At this time the Meeting will recess for lunch and reconvene to Executive Session to discuss the following matters per California Civil Code §4935.*

Closed Session Agenda

Approval of Agenda

Approval of the Minutes

(a) March 15, 2022—Regular Closed Session
Discuss and Consider Member Matters
Discuss Personnel Matters
Discuss and Consider Contractual Matters
Discuss and Consider Litigation Matters

19. Adjourn

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OPEN SESSION

MINUTES OF THE REGULAR OPEN MEETING OF THE THIRD LAGUNA HILLS MUTUAL BOARD OF DIRECTORS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

**Tuesday, March 15, 2022 - 9:30 a.m.
Laguna Woods Village Community Center
Board Room/Virtual Meeting
24351 El Toro Road
Laguna Woods, California**

Directors Present: Robert Mutchnick, Annie McCary, Ralph Engdahl, John Frankel, Jim Cook, Mark Laws, Nathaniel Ira Lewis, Donna Rane-Szostak, Lynn Jarrett, Craig Wayne

Directors Absent: Cush Bhada (excused)

Staff Present: Siobhan Foster-CEO, Michelle Estrada, Makayla Schwietert, Robbi Doncost, Pamela Bashline, Carlos Rojas, Bart Mejia

Others Present: VMS-Raquel Unger

1. Call meeting to order / Establish Quorum – President Mutchnick, Chair

President Mutchnick called the meeting to order at 9:30 a.m. and established that a quorum was present.

2. Pledge of Allegiance

Director Rane-Szostak led the Pledge of Allegiance.

3. Acknowledge Media

The media was acknowledged online and through Village Television.

4. Approval of Agenda

President Mutchnick asked for a motion to approve the agenda.

President Mutchnick moved item 7 to be discussed immediately after item 4.

Director McCary made a motion to approve the amended agenda. Director Lewis seconded the motion.

Hearing no further changes or objections, the amended agenda was approved unanimously.

5. Approval of Minutes

- a. February 15, 2022 – Regular Board Meeting
- b. February 22, 2022 – Special Open Meeting
- c. March 4, 2022 – Agenda Prep Meeting

President Mutchnick asked for a motion to approve the minutes.

President Mutchnick removed the minutes of February 4, 2022 Agenda Prep Meeting as those were approved on February 15, 2022. The February 15, 2022 Regular Board Meeting minutes reflect that Director Bhada is excused. The February 22, 2022 Special Open Meeting minutes reflect that Director McCary is excused. The March 4, 2022 Agenda Prep Meeting minutes reflect that Director Bhada is excused.

Director Rane-Szostak made a motion to approve the minutes of February 15, 2022 – Regular Board Meeting, February 22, 2022 – Special Open Meeting, March 4, 2022 – Agenda Prep Meeting. Director Wayne seconded the motion.

Hearing no further changes or objections, the minutes were approved unanimously.

6. Report of the Chair

President Mutchnick provided information on the following:

- Slideshow presentation of monthly assessments allocation for Third and GRF
- Per Article 10 of the CC&R's variance requests will be reviewed for approval by the Architectural Control & Standards Committee
- Insurance renewal process
- Town Hall will be held in the Sequoia Room of Clubhouse 2 on March 23, 2022

THIS ITEM WAS DISCUSSED AFTER ITEM 4

7. Presentation by Dennis Cafferty, General Manager of El Toro Water District

Dennis Cafferty provided a slideshow presentation with the following information:

- El Toro Water District supply
- Water supply diversification
- Southern California water supply
- California reservoirs and Colorado River reservoirs
- Regional weather and water supply conditions
- Northern California accumulated precipitation
- Snow water equivalent to upper Colorado River basin
- Water storage and regional drought conditions
- Water savings throughout the district and within Laguna Woods Village
- Permanent water conservation requirements
- Rebate programs and website resources

Mr. Cafferty answered questions from the Board.

Mr. Cafferty left the meeting at 9:58 a.m.

8. Update from the VMS Board

VMS Director Unger gave an update from the last VMS Board Meeting with the following information:

- Commitment to excellence and dedication to service for success
- The Strategic Planning Meeting is scheduled for March 22, 2022. Representatives from VMS, GRF, Mutual Boards, and department heads will be in attendance.
- Departmental presentations
- Grounds Maintenance key tickets between 2018 - 2021
- Coin distribution service available at the Community Center Recreation Office between 8 a.m. – 5 p.m. Monday - Friday
- The new Bulky-Item Program begins Monday, March 21, 2022

9. Open Forum (Three Minutes per Speaker) - *At this time Members only addressed the Board of Directors regarding items not on the agenda and within the jurisdiction of this Board of Directors. The Board reserves the right to limit the total amount of time allotted for the Open Forum to thirty minutes. A member can speak only once during the forum. Speakers may not give their time to other people, no audio or video recording by attendees, and no rude or threatening comments. Members can attend the meeting by joining the Zoom link <https://zoom.us/j/94899806730> or call 1 (699)900-6833 or email meeting@vmsinc.org to have your message read during the Open Forum.*

- A member commented on his candidacy for the Third Recall Election.
- A member commented on the donations made by The Foundation to support the community members experiencing financial hardship. The Foundation is celebrating it's 25th Anniversary.
- A member commented on her support of expediting manor alterations variance requests. Additionally, she questioned why the Common Area Use Policy was changed.
- A member commented on modifications to courtyard patios. Additionally, she commented on the escrow process requiring sellers to remove modifications.
- A member commented on security services and incidents of individuals taking photos at his home.
- A member commented on her concerns regarding landscape and security. She provided details on incidents that occurred in her previous residences at locations outside of Laguna Woods Village.

10. Responses to Open Forum Speakers

- President Mutchnick responded to the comments on common area property, security, and courtyard improvements. Each concern will be reviewed and addressed by the appropriate departmental staff.

11. CEO Report

CEO Siobhan Foster reported on:

- Bulky-item pick-up occurs weekly. Flyers are available in the Board Room with more information. Residents are to visit cityoflagunawoods.org/lwvorganics to view a map of organic cart locations. Resident Services will no longer be the point of contact for trash related concerns; residents are to contact CR&R directly at 949-625-6735 or lagunawoods-recycles@crrmail.com.
- Interviews are underway for filling the position of Security Director
- Spring/Easter event is scheduled for Saturday, April 16th at 9 a.m. at the Equestrian Center. For more information, residents shall contact the Recreation Department.

12. Consent Calendar - *All matters listed under the Consent Calendar were recommended for action by committees and were enacted by the Board by one motion. Items removed from the Consent Calendar by members of the Board were moved for further discussion and action by the Board.*

President Mutchnick asked for a motion to approve the Consent Calendar as presented.

Director Jarrett asked that the street name Via Carrizo shall be corrected to Bahia Blanca W. on the resolution to Deny Tree Removal Request: 3320-B Bahia Blanca W. – One Indian Laurel Fig tree

Director Jarrett made a motion to approve the Consent Calendar. Director McCary seconded the motion.

Hearing no further changes or objections, the motion was approved unanimously.

- a. Consistent with its statutory obligations the Board members individually reviewed Third Laguna Hills Mutual preliminary financials for the month of January 2022, and by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes per Civil Code §5501.
- b. **Recommendation from the Landscape Committee:**
 1. Recommend to Deny Tree Removal Request: 3320-B Bahia Blanca W. – One Indian Laurel Fig tree

RESOLUTION 03-22-22
Deny the Request
For Removal of One Indian Fig Laurel Tree
3320-B Bahia Blanca W.

WHEREAS, February 16, 2021, that the Board of Directors adopted Resolution 03-21-10 Tree Maintenance Policy which states:

"...Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal

preferences concerning shape, color, size, or fragrance. Trees shall not be removed to preserve, enhance or create a view.

- Trees which are damaging or will damage a structure, pose a hazard, diseased, in failing health or interfering with neighboring trees, will be considered for removal.
- Removal requests will be reviewed by a staff arborist and, if necessary, referred to the Committee...”

WHEREAS, on March 3, 2022, the Landscape Committee reviewed a request from the Member at 3320-B to remove one Indian Laurel Fig tree. The Member cited the reasons as overgrown, litter/debris, and a slip and fall potential;

WHEREAS, the Committee determined that the tree is healthy and does not meet the guidelines set forth in Resolution 03-21-10 and recommends denying the request for the removal of one Indian Laurel Fig tree located at 3320-B Bahia Blanca;

WHEREAS, the committee also recommends that a crown reduction is performed on the tree and a thinning of the canopy.

NOW THEREFORE BE IT RESOLVED, March 15, 2022, the Board of Directors denies the request for the removal of one Indian Laurel Fig tree located at 3320-B and to instead direct staff to perform a crown reduction and a thinning of the canopy for this tree and two others in the vicinity;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

c. Recommendation from the Finance Committee

1. Approve a Resolution for Recording a Lien against Member ID # 931-470-53

RESOLUTION 03-22-23
Recording of a Lien

WHEREAS, Member ID 931-470-53; is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, March 15, 2022, that the Board of Directors hereby approves the recording of a Lien for Member ID 931-470-53 and;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

2. Approve a Resolution for Recording a Lien against Member ID # 931-460-20

RESOLUTION 03-22-24
Recording of a Lien

WHEREAS, Member ID 931-460-20; is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, March 15, 2022, that the Board of Directors hereby approves the recording of a Lien for Member ID 931-460-20 and;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

13. Unfinished Business

13a. Entertain a Motion to Approve a Revised Alteration Fee Schedule (FEBRUARY Initial Notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)

Director Jarrett read the following resolution:

RESOLUTION 03-22-XX
Alteration/Variance Processing Fee Policy

WHEREAS, alteration and variance requests require significant staff time for proper processing, including research, report preparation, and then presentation to the appropriate committee and then the Board; and

WHEREAS, in order to offset a portion of the administrative costs associated with processing variance requests, which is often followed by multiple resubmittals, and can be followed by an appeal to the Board as mandated in accordance with Resolution 03-13-105; and

WHEREAS, the following revisions are approved: 1. The Alteration Fee Schedule is revised to \$70; and 2. The new Basic Variance fee will be \$380; and 3. The new Complex Variance Fee will be \$662; and 4. The Unauthorized Alteration Fee will be increased to \$350; and 5. The Permit Fee Valuation shall be increased by 40%; and 6. The Resale fees will increase to the total amount of \$215 for the first and second inspection fees.

WHEREAS, the new Alteration Fee Schedule better aligns the fees with the administrative time it takes to process each task; and

NOW THEREFORE BE IT RESOLVED, March 15, 2022 to partially offset administrative costs associated with processing alteration and variance requests, the Board of Directors of this Corporation hereby revise the alteration and inspection fees as attached to the official minutes of this meeting the new Alteration Fee Schedule will be adopted; and

RESOLVED FURTHER, in the event that a member requires an "After the Fact" (ATF) Mutual Consent for work completed without prior appropriate authorization the following would apply as appropriate to the nature of the improvement work, defined as a member being responsible for: a Variance Fee if the work required variance approval; an ATF Mutual Consent Fee due to the work not having been applied for and permitted by Manor Alterations in advance of completion; a Mutual Consent Fee totaling the cost of an appropriate Mutual Consent Fee if the work had been properly approved; a Demolition Fee totaling the cost of the appropriate Demolition Fee if the work had been properly approved; and

RESOLVED FURTHER, that Resolution 03-17-120 adopted October 20, 2017 is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the resolution.

A member commented on her opposition to the Alteration/Variance Processing Fee Policy. She handed out a Fee Comparison Chart that she created to the Board.

A member commented on her opposition to the resolution and asked that the item be removed from the agenda for further discussion before considering approval of the item.

Director Laws commented that he will vote no on this item as requested revisions to the resolution were not completed.

Director Cook commented on his support in simplifying the variance request process and eliminating specific fees. Additionally, he stated that he will vote no on this item.

Director Lewis asked for an explanation of a “man-door”.

Robbi Doncost answered Director Lewis’ question and additional questions from the Board.

Discussion ensued among the Board.

Director Cook made a motion to table the resolution. Director Wayne seconded the motion.

Hearing no changes or objections, the motion to table the item was approved.

13b. Entertain a Motion Approve a Contractor Violation Policy (FEBRUARY Initial Notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)

Director Jarrett read the following resolution:

RESOLUTION 03-22-XX
Contractor Violation Policy

WHEREAS, the purpose of the Contractor Violation Policy is to enact a unilateral and unambiguous matrix of violations, and potential ban, for contractors who violate current Mutual rules and obligations or exceed the scope of approval for a project; and

WHEREAS, this pending Resolution would make the Contractor Violation Policy permanent and provide a clear template for invoking penalties, inclusive of temporary or potentially permanent suspension from work within Laguna Woods Village with the allowance for approved timeline extensions; and

WHEREAS, the Third ACSC and Manor Alterations agree that the Contractor Violation Policy will be effective and both recommend the approval by the Board.

NOW THEREFORE, BE IT RESOLVED, on March 15, 2022, the Third Mutual Board hereby approve the Contractor Violation Policy as attached to these minutes; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

The Board was provided with a handout of questions presented by Director Laws.

Bart Mejia answered questions from the Board.

Director Jarrett made a motion to table the resolution. Director Cook seconded the motion.

Hearing no changes or objections, the motion to table the item was approved.

13c. Entertain a Motion Approve a Revision to the Water Heater Enclosure Disposition (FEBRUARY Initial Notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)

Director Jarrett read the following resolution:

RESOLUTION 03-22-21
Prohibition of Exterior Water Heater Relocations

WHEREAS, Standard 32 Water Heater Relocations were allowed by the board adoption of the original resolution dated August 1992, and lastly by revised March 2019, Resolution 03-19-34; and

WHEREAS, the board agrees that the use of common area for the relocation of manor water heater tanks and their respective enclosures does not enhance the building or mutual aesthetics of the community; and

WHEREAS, the board agrees to cancel or revoke both the original resolution dated August 1992, and the revised March 2019, Resolution 03-19-34; and

WHEREAS, the board agrees to prohibit all new exterior water heater (W.H.) approvals and further prohibits the approval of water heater relocations by variance; and

WHEREAS, the existing and prior MA approved exterior W.H. cabinets would be allowed to remain and continued to exist or “grandfathered”. The existing cabinets and W.H. maintenance will continue as an obligation of the member as an Alteration limited by the following criteria:

1. In the event the W.H. cabinet and its landscaping are not properly maintained the member may lose all rights to its presence in common area as maybe enacted by the board.
2. If the existing cabinet needs to be re-constructed due to rot or removal for mutual maintenance activities, the cabinet shall be built back to the new Standard 32 revised containing pressure treated wood, stucco veneer, new roofing material. This new drawing has not yet been revised as the approval of a new resolution and design cost would be a prerequisite to the standard revision.
3. All landscaping **may** be installed per the original Standard 32. The member shall contact Landscaping Services to arrange for the installation of adequate landscaping material and any alteration of irrigation work.
4. MA shall prohibit the issuance of all future MC requests regarding W.H. relocations to the common area.
5. **Once landscaping completes the sprinkler system conformity, landscaping shall notify Manor Alterations of such.**

WHEREAS, the board agrees that the prohibition of future water heater enclosures will contribute to a more positive architectural image of the community; and

NOW THEREFORE, BE IT RESOLVED, on **March 15, 2022** the Third Laguna Hills Board hereby approve the Prohibition of Exterior Water Heater Relocations Resolution as attached; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director McCary made a motion to approve the resolution. Director Wayne seconded the motion.

Two members commented via e-mail asking the Board to discontinue water heater enclosures in the common area.

Bart Mejia answered questions from the Board.

President Mutchnick amended the motion to approve the resolution with the condition that the plywood replacement be removed at this point and all water heater hut replacements of existing water heater huts will wait until new standard is in place.

Hearing no changes or objections, the amended motion was approved with Director Laws abstaining.

Robbi Doncost and Bart Mejia left at 11:25 a.m.

13d. Entertain a Motion Approve Additional Occupancy Fee (FEBRUARY Initial Notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)

Director Jarrett read the following resolution:

RESOLUTION 03-22-25
Additional Occupancy Fee

WHEREAS, Third Laguna Hills Mutual (Third) is authorized to manage, operate and maintain housing at Laguna Woods Village; and

WHEREAS, Third acknowledges its pro forma budget is based upon two occupants per household; and

WHEREAS, Third recognizes a select number of households are comprised of more than two occupants per household;

NOW THEREFORE BE IT RESOLVED, March 15, 2022 the Board of Directors establishes an occupancy fee to include live-in caregivers for each person above two of \$50.00/month effective May 1, 2022; and

RESOLVED FURTHER, that the officers and agents of the Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Wayne made a motion to approve the resolution. Director Cook seconded the motion.

A member commented in opposition of the resolution.

Director Cook explained the reasoning behind additional occupancy fees.

Several directors commented on the rise in cost in utility usage and the additional fees incurred per household with additional occupants.

Hearing no changes or objections, the motion was approved unanimously.

Pamela Bashline left at 11:29 a.m.

14. New Business

14a. Entertain a Motion to Approve the 2022 Annual Election Schedule and Approve a Resolution Appointing the Inspector of Elections

Director Jarrett read the following resolution:

RESOLUTION 03-22-26
Approve Inspector of Election Services

WHEREAS, Civil Code §5110 requires an association to select an independent third party as an inspector of elections;

WHEREAS, for transparency purposes and due to the number of ballots received it is necessary to contract for an Inspector of Elections;

WHEREAS, an Inspector of Elections is used, among other tasks, to print and mail voter packages, inspect and tabulate ballots, and certify results; and,

NOW THEREFORE BE IT RESOLVED, March 15, 2022, that the Board of Directors of Third Laguna Hills Mutual hereby approves single-sourcing a contract to UniLect to perform Inspectors of Election services for the 2022 Annual Meeting of the Corporate Members; and

RESOLVED FURTHER, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

Director McCary made a motion to approve the resolution. Director Wayne seconded the motion.

CEO Foster answered questions from the Board regarding the selection process of Inspector of Elections.

Hearing no changes or objections, the motion was approved unanimously.

14b. Entertain a Motion to Approve a Resolution Appointing the Inspector of Elections for the Recall Vote on June 3, 2022

Director Jarrett read the following resolution:

RESOLUTION 03-22-27
**Approve Inspector of Election Services for Recall
and Provisional Board Election**

WHEREAS, Civil Code §5110 requires an association to select an independent third party as an inspector of elections;

WHEREAS, in accordance with Civil Code §5110, §5115, §5120, and §5125, the inspector of elections performs several tasks during an election, including but not limited to print and mail voter packages, inspect and tabulate ballots, and certify results;

NOW THEREFORE BE IT RESOLVED, on March 15, 2022, that the Board of Directors of Third Laguna Hills Mutual hereby approves single-sourcing a contract to UniLect to perform inspectors of election services for the Recall Election on June 3, 2022, for a vote to recall Robert Mutchnick and Lynn Jarrett and elect two provisional Board Members if the recall is approved; and

RESOLVED FURTHER; that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

Director McCary made a motion to approve the resolution. Director Cook seconded the motion.

Hearing no changes or objections, the motion was approved unanimously.

15. Committee Reports

15a. Report of the Finance Committee / Financial Report – Director Rane-Szostak gave the Treasurer’s Report along with a presentation on external factors affecting Third Mutual Costs. The committee met on March 1, 2022; next meeting April 5, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.

- (1) Treasurer’s Report
- (2) Third Finance Committee Report
- (3) Resale/Leasing Reports

- 15b.** Report of the Architectural Controls and Standards Committee – Director Mutchnick gave an update from the last committee meeting. The committee met on February 28, 2022; next meeting March 28, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
- 15c.** Report of the Communications Committee – Director McCary gave an update from the committee. The committee met on January 12, 2022; next meeting is scheduled for April 13, 2022 at 1:30 p.m. TBA whether this will be an in-person or virtual meeting.
- 15d.** Report of the Maintenance and Construction Committee – Director Engdahl gave an update from the M&C Committee. The committee met on March 7, 2022; next meeting May 2, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- 1) Report of the Parking and Golf Cart Subcommittee – Director Laws gave an update from the subcommittee. The subcommittee met on January 19, 2022; next meeting March 23, 2022 at 1:30 p.m. in the Board Room and as a virtual meeting.
- 2) Report of the Garden Villa Rec. Room Subcommittee – Director Jarrett gave an update from the subcommittee. The Garden Villas Rec. Room Subcommittee met on February 23, 2022; next meeting May 26, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- 15e.** Report of the Landscape Committee – Director Jarrett gave an update from the Landscape Committee. The committee met on March 3, 2022; next meeting April 7, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
- 15f.** Report of the Water Conservation Committee – Director Rane-Szostak gave an update on Water Conservation Committee. The committee met on February 24, 2022; next meeting April 28, 2022, at 2:00 p.m. in the Sycamore Room and as a virtual meeting.

Director Frankel commented on a slab leak at his property.

- 15g.** Report of the Resident Policy and Compliance Committee – Director Mutchnick gave an update. The committee met on March 2, 2022; next meeting April 26, 2022 at 9:30 a.m. in the Board Room and as a virtual meeting.

16. GRF Committee Highlights

- 16a.** Community Activities Committee – Director McCary shared highlights from the last Community Activities Committee. The committee met on March 10, 2022; next meeting April 14, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.

- (1) Equestrian Center Ad Hoc Committee – Director McCary shared highlights from the last committee meeting. The committee met on January 26, 2022; next meeting March 30, 2022 at 1:30 p.m. as a virtual meeting.
- 16b.** GRF Finance Committee – Director Rane-Szostak shared highlights from the last committee meeting. The committee met on February 16, 2022; next meeting, April 20, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- 16c.** GRF Landscape Committee – Director Jarrett shared highlights from the last committee meeting. The committee met on March 9, 2022; next meeting, June 8, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- 16d.** GRF Maintenance & Construction Committee – Director Engdahl shared highlights from the last committee meeting. The committee met February 9, 2022; next meeting April 13, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - (1) Clubhouse Facilities Renovation Ad Hoc Committee – Director Frankel shared highlights from the last committee meeting. The committee met on January 28, 2022; next meeting TBA.
- 16e.** Media and Communications Committee – Director McCary shared highlights from the last committee meeting. The committee met on February 22, 2022; next meeting March 21, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- 16f.** Mobility and Vehicles Committee – Director Cook. The committee met on February 2, 2022; next meeting April 6, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- 16g.** Security and Community Access Committee – Director Wayne shared highlights from the last committee meeting. The committee met on February 28, 2022; next meeting April 25, 2022 at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Disaster Preparedness Task Force – Director Rane-Szostak updated the board on the last task force meeting. The task force met on January 25, 2022; next meeting March 29, 2022, 9:30 a.m. in the Board Room and as a virtual meeting.
- 16h.** Report of the Laguna Woods Village Traffic Hearings – Director Frankel reported on the last traffic hearings held on February 16, 2022; next meeting March 16, 2022 at 9 a.m. as a virtual meeting.
- 16i.** Report of the GRF Strategic Planning Ad Hoc Committee – Director Mutchnick shared highlights from the last committee meeting. The committee met on March 7, 2022; next meeting May 2, 2022 at 9:30 a.m. in the Board Room and as a virtual meeting.

16j. Report of the Revenue Resources Ad Hoc Committee – Director McCary shared highlights from the last committee meeting. The Committee met on March 8, 2022; The Committee has been disbanded and there are no further meetings.

16k. Report of the Information Technology Advisory Committee – Director Laws shared highlights from the last committee meeting. The Committee met on March 11, 2022; next meeting March 18, 2022 as a virtual meeting.

17. Future Agenda Items-- *All matters listed under Future Agenda Items are items for a future board meeting. No action will be taken by the Board on these agenda items at this meeting. The Board will take actions on these items at a future Board meeting.*

a. Resident Suggestion Program

18. Director's Comments

- Director Laws asked when staff will be updating the Operating Rules that are on the website. CEO Foster confirmed that staff will update the Operating Rules on the website.
- Director McCary commented on speeding in the community and asked that residents be cautious with the change in time during Daylight Savings.
- Director Wayne commented on Daylight Savings.

19. Recess - *At this time, the meeting will recess for lunch and reconvene to Executive Session to discuss the following matters per California Civil Code §4935.*

The meeting was recessed into closed session at 12:26 p.m.

Closed Session Agenda

Approval of Agenda

Approval of the Minutes

(a) February 15, 2022—Regular Closed Session

Discuss and Consider Member Matters

Discuss Personnel Matters

Discuss and Consider Contractual Matters

Discuss and Consider Litigation Matters

20. Adjournment

The meeting was adjourned at 4:53 p.m.



Lynn Jarrett, Secretary of the Board
Third Mutual Laguna Hills

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OPEN SESSION

**MINUTES OF THE AGENDA PREP MEETING OF THE THIRD LAGUNA HILLS
MUTUAL BOARD OF DIRECTORS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT
CORPORATION**

**Friday, April 1, 2022 - 9:30 a.m.
Willow Room/Virtual Meeting
24351 El Toro Road
Laguna Woods, California**

The purpose of this meeting was to discuss agenda items for the Third Board Regular Meeting
Civil Code §4930

Directors present: Annie McCary, John Frankel, Ralph Engdahl, Donna Rane-Szostak, Jim Cook, Mark Laws, Nathaniel Lewis, Lynn Jarrett, Cush Bhada, Craig Wayne

Directors absent: Robert Mutchnick (excused)

Staff present: CEO-Siobhan Foster, Michelle Estrada, Makayla Schwieter,

Others present: Sandra Gottlieb, Esq.

1. Call Meeting to Order / Establish Quorum

Vice President McCary called the meeting to order at 9:30 a.m. and established that a quorum was present.

Director Frankel left at 9:40 a.m.

2. Approval of the Agenda

By consensus, the agenda was approved.

3. Discuss and Consider Items to be placed on the Third Board Regular Meeting Agenda (open & closed session) on April 19, 2022

4. Director Comments - None

5. Adjournment

The meeting was adjourned at 10:01 a.m.

DocuSigned by:
Lynn Jarrett

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Lynn Jarrett, Secretary of the Board
Third Mutual Laguna Hills

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RESOLUTION 03-22-XX

Deny the Request For Removal of One Jacaranda Tree 2305-A Via Puerta

WHEREAS, February 16, 2021, that the Board of Directors adopted Resolution 03-21-10 Tree Maintenance Policy which states:

“...Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents’ personal preferences concerning shape, color, size, or fragrance. Trees shall not be removed to preserve, enhance or create a view.

- Trees which are damaging or will damage a structure, pose a hazard, diseased, in failing health or interfering with neighboring trees, will be considered for removal.
- Removal requests will be reviewed by a staff arborist and, if necessary, referred to the Committee...”

WHEREAS, on April 7, 2022, the Landscape Committee reviewed a request from the Member at 2305-A to remove one Jacaranda tree. The Member cited the reasons as litter/debris; and

WHEREAS, the Committee determined that the tree does not meet the guidelines set forth in Resolution 03-21-10 and recommends denying the request for the removal of one Jacaranda tree located at 2305-A Via Puerta;

NOW THEREFORE BE IT RESOLVED, April 19, 2022, the Board of Directors denies the request for the removal of one Jacaranda tree located at 2305-A; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

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RESOLUTION 03-22-XX

Deny the Request For Removal of American Sweetgum Tree 3028-A Calle Sonora

WHEREAS, February 16, 2021, that the Board of Directors adopted Resolution 03-21-10 Tree Maintenance Policy which states:

“...Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents’ personal preferences concerning shape, color, size, or fragrance. Trees shall not be removed to preserve, enhance or create a view.

- Trees which are damaging or will damage a structure, pose a hazard, diseased, in failing health or interfering with neighboring trees, will be considered for removal.
- Removal requests will be reviewed by a staff arborist and, if necessary, referred to the Committee...”

WHEREAS, on April 7, 2022, the Landscape Committee reviewed a request from the Member at 3028-A to remove one American Sweetgum tree. The Member cited the reasons as litter/debris, stating the seed pods make it difficult to use the sidewalk; and

WHEREAS, the Committee determined that the tree does not meet the guidelines set forth in Resolution 03-21-10 and recommends denying the request for the removal of one American Sweetgum tree located at 3028-A Calle Sonora and recommends a canopy thinning and reduction in lieu of removal;

NOW THEREFORE BE IT RESOLVED, April 19, 2022, the Board of Directors denies the request for the removal of one American Sweetgum tree located at 3028-A; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

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RESOLUTION 03-22-XX

Deny the Request To Keep Revisions Made to Landscaping Adjacent to 4006-1C Calle Sonora Oeste

WHEREAS, February 16, 2021, that the Board of Directors adopted Resolution 03-21-10 Tree Maintenance Policy which states:

“...Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents’ personal preferences concerning shape, color, size, or fragrance. Trees shall not be removed to preserve, enhance or create a view.

- Trees which are damaging or will damage a structure, pose a hazard, diseased, in failing health or interfering with neighboring trees, will be considered for removal.
- Removal requests will be reviewed by a staff arborist and, if necessary, referred to the Committee...”

WHEREAS, on April 7, 2022, the Landscape Committee reviewed a request from the Member at 4006-1C for permission to retain garden area planters created in the common area adjacent to the fence that abuts the slope next to Building 4006; and

WHEREAS, the Committee determined that the garden area planters created by this resident at 4006-1C Calle Sonora Oeste violates Mutual policy and that these planters should be removed and restored to turf;

NOW THEREFORE BE IT RESOLVED, April 19, 2022, the Board of Directors denies the request for permission to retain garden area planters created in the common area adjacent to the fence that abuts the slope next to Building 4006 and to restore this area to turf; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

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RESOLUTION 03-22-XX

Recording of a Lien

WHEREAS, Member ID 932-600-37; is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, April 19, 2022, that the Board of Directors hereby approves the recording of a Lien for Member ID 932-600-37 and;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

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RESOLUTION 03-22-xx

Third Mutual Committee Appointments

RESOLVED, April 19, 2022, that the following persons are hereby appointed to serve on the committees and services of this Corporation.

RESOLVED FURTHER, that each committee chair in consultation with the vice chair may appoint additional members and advisors with interim approval by the President subject to the approval of the Board of Directors:

Architectural Standards and Control Committee

Robert Mutchnick, Chair

John Frankel

Ralph Engdahl

James Cook

Craig Wayne

Voting Advisors: Mike Butler and Mike Plean

Communications Committee

Annie McCary, Chair

Donna Rane-Szostak

Lynn Jarrett

James Cook

Mark Laws

Cush Bhada, Alternate

Executive Hearing Committee

Annie McCary, Chair

Ralph Engdahl, Co-Chair

Robert Mutchnick

Mark Laws

John Frankel, Alternate

Finance (Committee of the Whole)

Donna Rane-Szostak, Chair

Non-Voting Advisors: John Hess, Wei-Ming Tao

Investment Ad Hoc Committee

Robert Mutchnick
Craig Wayne
Donna Rane-Szostak

Garden Villa Recreation Room Subcommittee (Quarterly)

Lynn Jarrett, Chair
Donna Rane-Szostak
Nathaniel Ira Lewis
Voting Advisors: Martina Mangan, Sharon Molineri

Landscape Committee

Lynn Jarrett, Chair
Annie McCary
Ralph Engdahl
Donna Rane-Szostak
Nathaniel Ira Lewis
Cush Bhada, Alternate
Non-Voting Advisor: Cindy Baker

Maintenance and Construction Committee

Ralph Engdahl, Chair
Robert Mutchnick
John Frankel
Craig Wayne
James Cook
Cush Bhada, Alternate
Non-voting Advisor – David Bienek, Judith Troutman

New Resident Orientation

Everybody Participates on a Rotating Basis

Water Conservation Committee (Quarterly)

Donna Rane-Szostak, Chair
John Frankel
Cush Bhada
Lynn Jarrett
Nathaniel Ira Lewis
Non-Voting Advisor: Lee Goldstein

Parking & Golf Cart Task Force

Cush Bhada, Chair
John Frankel
Mark Laws
Non-Voting Advisor: Hal Horne

Resident Policy and Compliance Committee

Robert Mutchnick, Chair
Cush Bhada
Lynn Jarrett
Mark Laws
Nathaniel Ira Lewis, Alternate
Non-Voting Advisors: Stuart Hack, Mary Seto

Energy Research Group

Ralph Engdahl
John Frankel
Nathaniel Ira Lewis
Non-Voting Advisors: Sue Stephens, Bill Walsh

RESOLVED FURTHER, that Resolution 03-21-92, adopted December 21, 2021, is hereby superseded and canceled; and,

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.



RESOLUTION 03-22-xx
GRF Committee Appointments

RESOLVED, April 19, 2022, that in compliance with Article 7, Section 7.3 of the Golden Rain Foundation Bylaws, the following persons are hereby appointed to serve on the committees of the Golden Rain Foundation:

Community Activities Committee

Annie McCary
Cush Bhada

Equestrian Center Ad Hoc Committee

Cush Bhada
Annie McCary

GRF Finance Committee

Donna Rane-Szostak
Mark Laws
Craig Wayne, Alternate

Purchasing Ad Hoc Committee (new)

Donna Rane-Szostak
Ralph Engdahl
Robert Mutchnick, Alternate

GRF Landscape Committee

Lynn Jarrett
Nathaniel Ira Lewis
Annie McCary, Alternate

GRF Maintenance and Construction Committee

Ralph Engdahl
James Cook
John Frankel, Alternate

Clubhouse Renovation Ad Hoc Committee

John Frankel
Ralph Engdahl
Cush Bhada, Alternate

GRF Media and Communications Committee

Annie McCary
James Cook
Lynn Jarrett, Alternate

Broadband Ad Hoc Committee

Lynn Jarrett
Annie McCary

Mobility and Vehicles Committee

James Cook
Cush Bhada

Security and Community Access Committee

Annie McCary
Craig Wayne
Donna Rane-Szostak, Alternate

Disaster Preparedness

John Frankel
James Cook
Donna Rane-Szostak, Alternate

Laguna Woods Village Traffic Hearings

John Frankel
Mark Laws

Strategic Planning Committee

Robert Mutchnick
Nathaniel Ira Lewis

Budget Ad Hoc Committee

~~Robert Mutchnick~~
~~Annie McCary~~
~~Donna Rane-Szostak, Alternate~~

Trash Task Force

~~Craig Wayne~~

~~John Frankel, Alternate~~

IT Technology Advisory Committee (ITAC)

Lynn Jarrett

Mark Laws

Insurance Ad Hoc Committee

Robert Mutchnick

Website Ad Hoc Committee

Lynn Jarrett

Annie McCary

RESOLVED FURTHER, that Resolution 03-21-93, adopted December 21, 2021, is hereby superseded and canceled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution

ENDORSEMENT (to Board)

Cancellation of SCE Electric Vehicle Charging Station Applications

Baltazar Mejia presented options available at three locations and answered questions from the committee.

A motion was made and unanimously approved to recommend the Board withdraw all SCE Charge Ready applications and continue to search for new programs to assist with the installation of new EV charging stations.



STAFF REPORT

DATE: April 19, 2022
FOR: Board of Directors
SUBJECT: Cancellation of SCE Electric Vehicle Charging Station Applications

RECOMMENDATION

Review and accept the Maintenance & Construction Committee's recommendation to cancel the last two electric vehicle charging station applications submitted for the SCE Charge Ready 2 Program (Attachment 1).

BACKGROUND

The SCE Charge Ready 2 Program provides opportunities to install electric vehicle charging stations closer to residential units at a reduced cost, due to the offered rebates.

On May 3, 2021 the Third M&C Committee reviewed potential locations for EV charging station locations that would qualify the Third Laguna Woods Mutual (the Mutual) to take advantage of the rebates available through the SCE Charge Ready 2 Program.

On July 14, 2021, fourteen applications were submitted to SCE for the Charge Ready 2 Program. The proposed locations were spread throughout the Mutual (Attachment 2).

On September 13, 2021 staff provided the Committee with an overview of the proposed locations and discussed the immediate and long-term costs related to charging stations. After much discussion and after hearing comments from more than 13 Mutual members, the Committee recommended unanimously to withdraw all but two of the applications submitted. The Committee recommended that the applications for the two locations at 4008 Calle Sonora Oeste and 4019 Calle Sonora Este, inside Gate 14, remain under review by SCE (Attachment 3). The residential buildings inside Gate 14 are not near any GRF clubhouses that could potentially receive EV charging stations.

On March 7, 2022, the Committee reviewed SCE's request to increase the number of ports at 4008 Calle Sonora Oeste to make it financially feasible for SCE. By unanimous vote, the Committee recommended that the Board cancel the remaining two applications and continue to search for new programs to assist with the installation of new EV charging stations.

DISCUSSION

The SCE Charge Ready 2 Program incentivizes multi-family communities to install new Level 2 electric vehicle charging stations by providing rebates that reimburse up to 80% of the cost to extend the electric service from the meter to the charging station and a rebate of \$1,450 per

port. SCE pays for all costs to bring power up to the meter. The minimum number of ports required to participate in the program is four (4) charging ports per site, subject to SCE approval.

SCE completed another round of desk reviews (Attachment 4) and found that in order to make it financially feasible, the number of ports that were proposed for 4008 Calle Sonora Oeste need to be increased from 4 to as many as 10. This would take up most of the existing non-assigned parking spaces. This review also concluded that the application for 4019 Calle Sonora Este is not feasible under the current program due to the number of ports requested and the estimated cost to modify the parking spaces and its accessibility.

The Committee evaluated the available options under the SCE Charge Ready 2 Program and recommends that the last two remaining applications be cancelled, and to continue to search for new programs to assist with the installation of new EV charging stations.

FINANCIAL ANALYSIS

There is no fiscal impact for the recommended action. At this time, the Mutual may withdraw any submitted applications without penalty and without having incurred any out-of-pocket expenses

Prepared By: Baltazar Mejia, Maintenance and Construction Assistant Director

Reviewed By: Laurie Chavarria, Sr. Management Analyst
Manuel Gomez, Maintenance and Construction Director

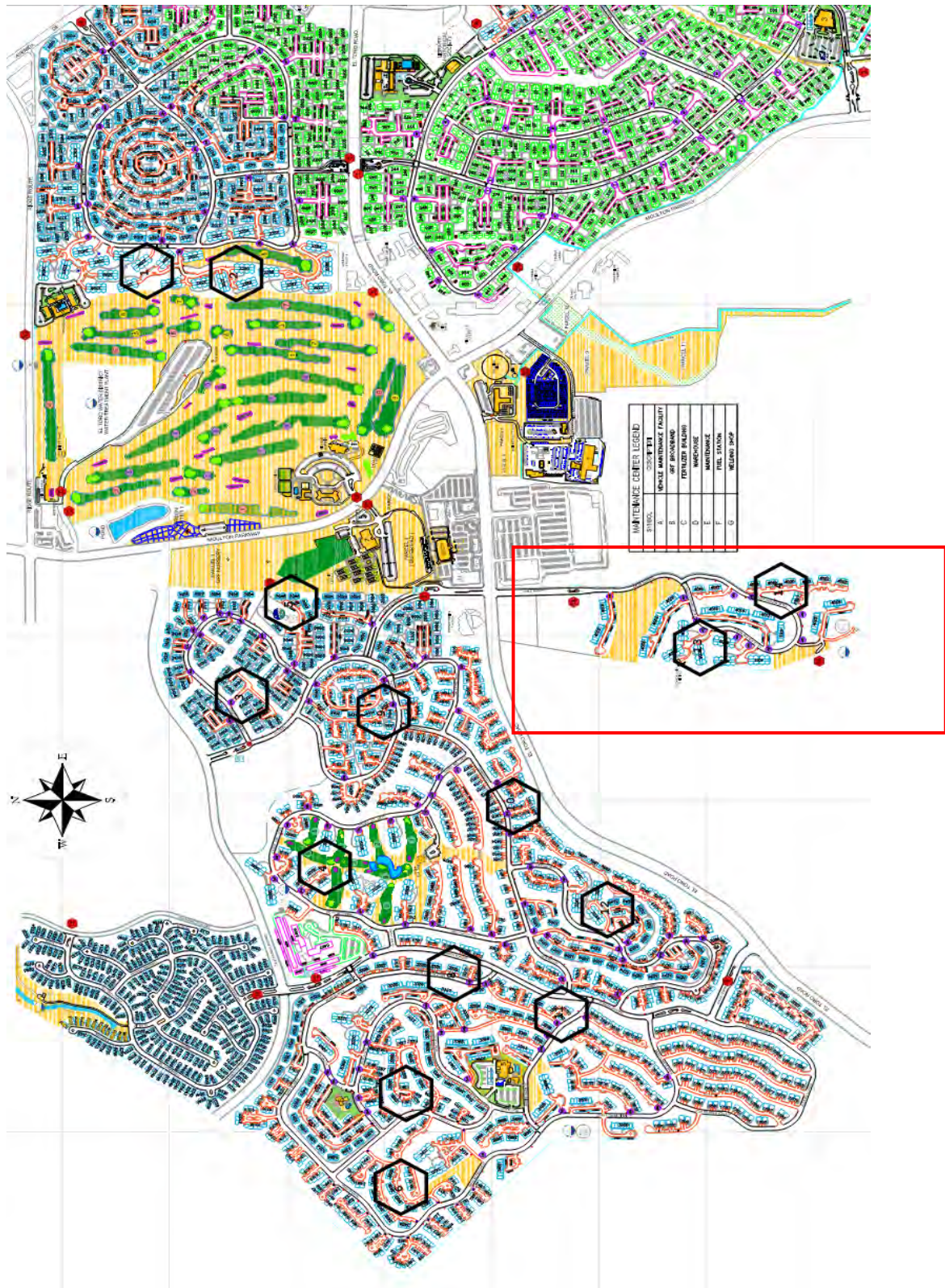
ATTACHMENT(S)

Attachment 1 – List of Submitted Applications for SCE's Charge Ready 2 Program
Attachment 2 – Map Locations for the Proposed EV Charging Stations
Attachment 3 – Map Locations for the Two Proposed EV Charging Stations in Gate 14
Attachment 4 – SCE Charge Ready 2 Application Update

Attachment 1 – List of Submitted Applications for SCE’s Charge Ready 2 Program

Item #	Application #	Address	Charger Count	Port Count	Notes
1	00001341601	2396 Via Mariposa W	3	6	
2	00001341703	2390 Via Mariposa W	3	6	
3	00001342205	3073 Via Serena N	4	4	Parallel Parking
4	00001342003	3046 Via Serena S	2	4	
5	00001341306	5506 Paseo Del Lago W	2	4	
6	00001342303	3426 Bahia Blanca W	2	4	
7	00001341500	3398 Punta Alta	2	4	
8	00001341405	3332 Bahia Blanca E	2	4	
9	00001331903	3168 Via Vista	2	4	
10	00001341101	3222 Via Carrizo	4	4	Parallel Parking
11	00001342405	3531 Monte Hermoso	4	4	Parallel Parking
12	00001341205	3244 San Amadeo	3	6	
13	00001341805	4008 Calle Sonora Oeste	4	8	
14	00001341907	4019 Calle Sonora Este	3	6	
		Total	40	68	

Attachment 2 – Map Locations for the Proposed EV Charging Stations



Attachment 3 – Map Locations for the Two Proposed EV Charging Stations in Gate 14

4008 Calle Sonora Oeste



4019 Calle Sonora Este



Attachment 4 - SCE Charge Ready 2 Application Update (Page 1)

From: Nancy Long <Nancy.Long@sce.com>
Sent: Tuesday, December 28, 2021 10:21 AM
To: Mejia, Baltazar <Baltazar.Mejia@vmsinc.org>
Subject: SCE Charge Ready Application Update / 3rd Laguna Hills Mutual

Greetings Bart,

It was a pleasure speaking with you last week. I was able to give you some good news along with some not so good news. Please respond to this email to confirm we had this conversation and that you are aware and understand the projects that SCE had to reject. If you wish to apply for the "Customer" Installed Make Ready program (80/20), for any location, I would suggest that you get some quotes first before you apply. But it will have to be a brand new application, the existing application cannot be transferred.

I will also need to know the maximum amount of charging stations the board is willing to install at each location not rejected. Per our discussion, it is very important that we know the max before we can conduct a new desk top review and maybe even an in person review to see if the projects can be done within the SCE budget. Once you provide that number to me, I can request that the remaining applications be reviewed again. One or more applications could still be rejected at your maximum port count after the second review.

Please let me know if you have any questions.

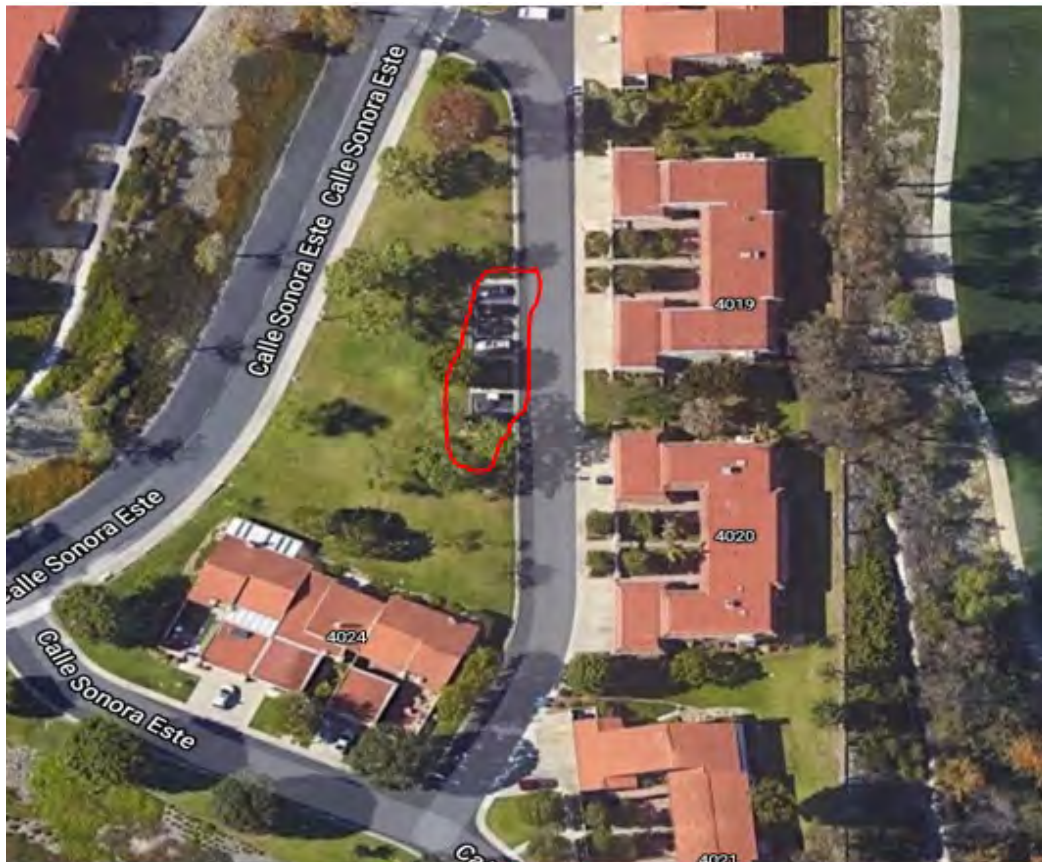
App ID	Project Name	Street Address	Port Count	New Port Count	Review Notes
1341805	3RD LAGUNA HILLS MUTUAL	4008 Calle Sonora Oeste	8	What is the maximum ports you are willing to install at this location.	Location of SCE infrastructure is across from the requested port location. More ports will be required to justify cost of ADA compliance. If asked, are you willing to utilize all 19 parking spaces in this area?
1341907	3RD LAGUNA HILLS MUTUAL	4019 Calle Sonora Este	6	N/A - Rejected	No power infrastructure available nearby and site is not ADA compliant.

Attachment 4 - SCE Charge Ready 2 Application Update (Page 2)

Application 1341805 at 4009 Calle Senora Oeste / 3rd Laguna Hills Mutual



Application 1341907 at 4019 Calle Senora Este / 3rd Laguna Hills Mutual





Chair's Report for April 19, 2022 Board Meeting

SLIDE 1 – Through the reporting period of **February 28, 2022**, total revenue for Third was \$6,902K compared to expenses of \$4,972K, resulting in a net revenue of \$2,194K.

SLIDE 2 – In Finance, we keep a close eye on the operating portion of our financial results. The Operating Fund shows an operating surplus of \$868K through the reporting period. This chart shows how much of our revenue went into operations, with \$4,767K coming in from assessments and \$258K coming from non-assessment revenue. This is compared to operating expenditures of \$4,157K (without Depreciation).

SLIDE 3 – This next chart takes the full income statement and compares those results to budget. We can see that Third ended the period better than budget by \$2,194K when combining both operating and reserve revenues and expenses.

SLIDE 4 – The most significant variances from budget were attributable to:

- **Outside Services \$520K**; Favorable variance resulted from the timing of payments, and the start time of new projects. Although budgeted throughout the year, roofing work began in March. Similarly, tree maintenance work will began in March. Favorable variance resulted in the Risk Fire Management; the project is in the bid phase.
- **Insurance \$278K**; Favorable variance was due to property insurance coming in lower than anticipated. The property insurance policy is scheduled to renew in June.
- **Employee Compensation & Related \$271K**; Favorable variance resulted primarily due to open positions in M&C departments and Landscape. Impacted areas include ground maintenance, damage restorations, carpentry, and plumbing. Recruitment is in progress to fill in open positions.
- **Utilities \$84K**; Favorable variance was due to water coming in lower than budget. Budget was based on a five-year average of water consumption, which was estimated to be 60K cubic feet. Throughout the year, consumption was 50K cubic feet, or 17% favorable.
- **Legal Fees \$66K**; Favorable variance was due to less demand for legal services than anticipated.



Chair's Report for April 19, 2022 Board Meeting

- **Investment (\$35K);** Unfavorable variance due to lower interest rate than expected. Third purchased treasury bills in March with a return of 90 basis points, which will result in revenue coming in closer to budget.
- **Fees and Charges for Services to Residents (\$47K);** Unfavorable variance due to less revenue than budgeted for chargeable damages from moisture intrusion events due to delays in determination hearings.

SLIDE 5 – On this pie chart, we show non-assessment revenues received to date of \$264K by category, starting with our largest revenue generating category, Resident Maintenance Fees, Lease Processing Fee, Laundry Revenue, Permit Fee, Resale Processing Fee, and so on.

SLIDE 6 – On this pie chart, we see the expenses to date of \$4,972K, showing that our largest categories of Employee Compensation and Related, Insurance, Utilities, Outside Services, and so on.

SLIDE 7 – The non-operating fund balance on February 28, 2022 was \$29,811K. YTD contributions and interest were \$2,141K while YTD expenditures were \$792K.

SLIDE 8 – We compare the non-operating fund balances to historical fund balances for the past five years on this chart, which has averaged \$29 Million. Third Laguna Hills Mutual has been committed to supporting reserve requirements while providing more contingency funds for unexpected events.

SLIDE 9 – We have a slide here to show resale history from 2020 - 2022. Through February 28, 2022, Third sales totaled 76, which is 5 higher than prior year for the same time period. The average YTD resale price for a Third Mutual was \$477K, which is \$78K higher than prior year for the same time period.

Financial Report

As of February 28, 2022



INCOME STATEMENT (in Thousands)	ACTUAL
Assessment Revenue	\$6,902
Non-assessment Revenue	\$264
Total Revenue	\$7,166
Total Expense	\$4,972
Net Revenue/(Expense)	\$2,194

Financial Report

As of February 28, 2022



OPERATING INCOME STATEMENT (in Thousands)		ACTUAL
Assessment Revenue		\$4,767
Non-assessment Revenue		\$258
Total Revenue		\$5,025
Total Expense ¹		\$4,157
Operating Surplus		\$868

1) excludes depreciation

Financial Report

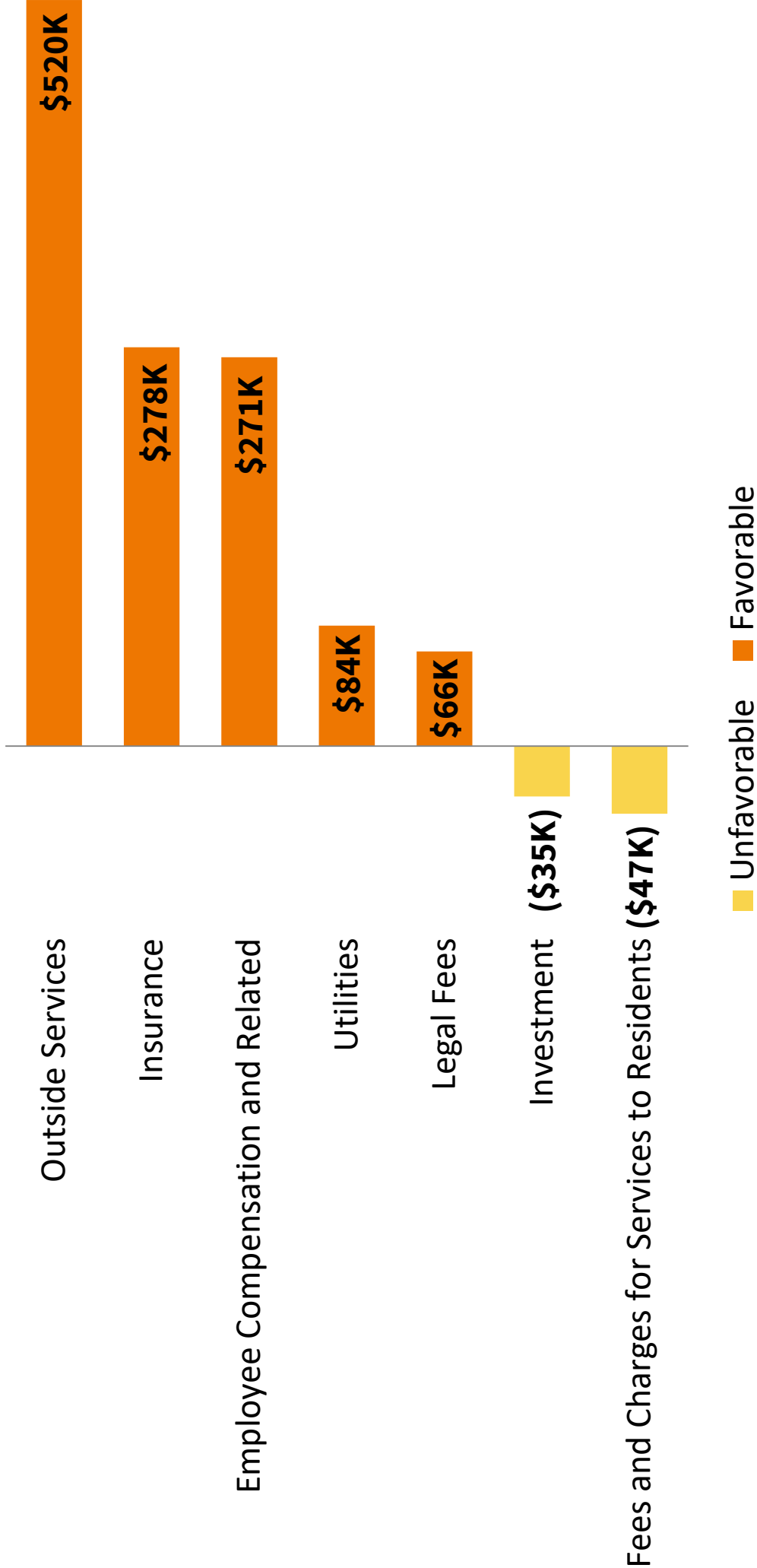
As of February 28, 2022



INCOME STATEMENT (in Thousands)	ACTUAL	BUDGET	VARIANCE B/(W)
Assessment Revenue	\$6,902	\$6,902	\$0
Non-assessment Revenue	\$264	\$347	(\$83)
Total Revenue	\$7,166	\$7,249	(\$83)
Total Expense	\$4,972	\$6,290	\$1,318
Net Revenue/(Expense)	\$2,194	\$959	\$1,235

Financial Report

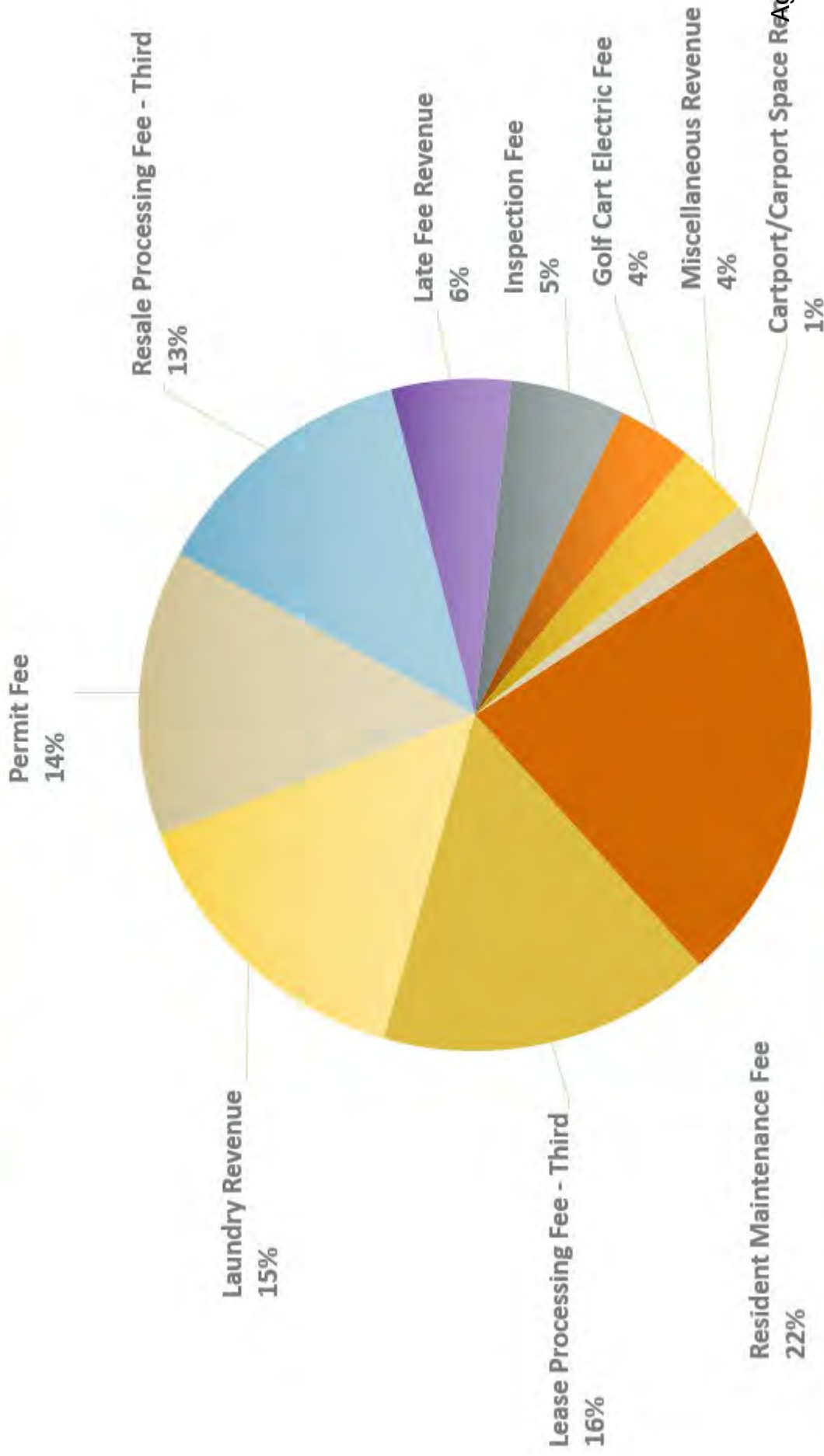
As of February 28, 2022



Financial Report

As of February 28, 2022

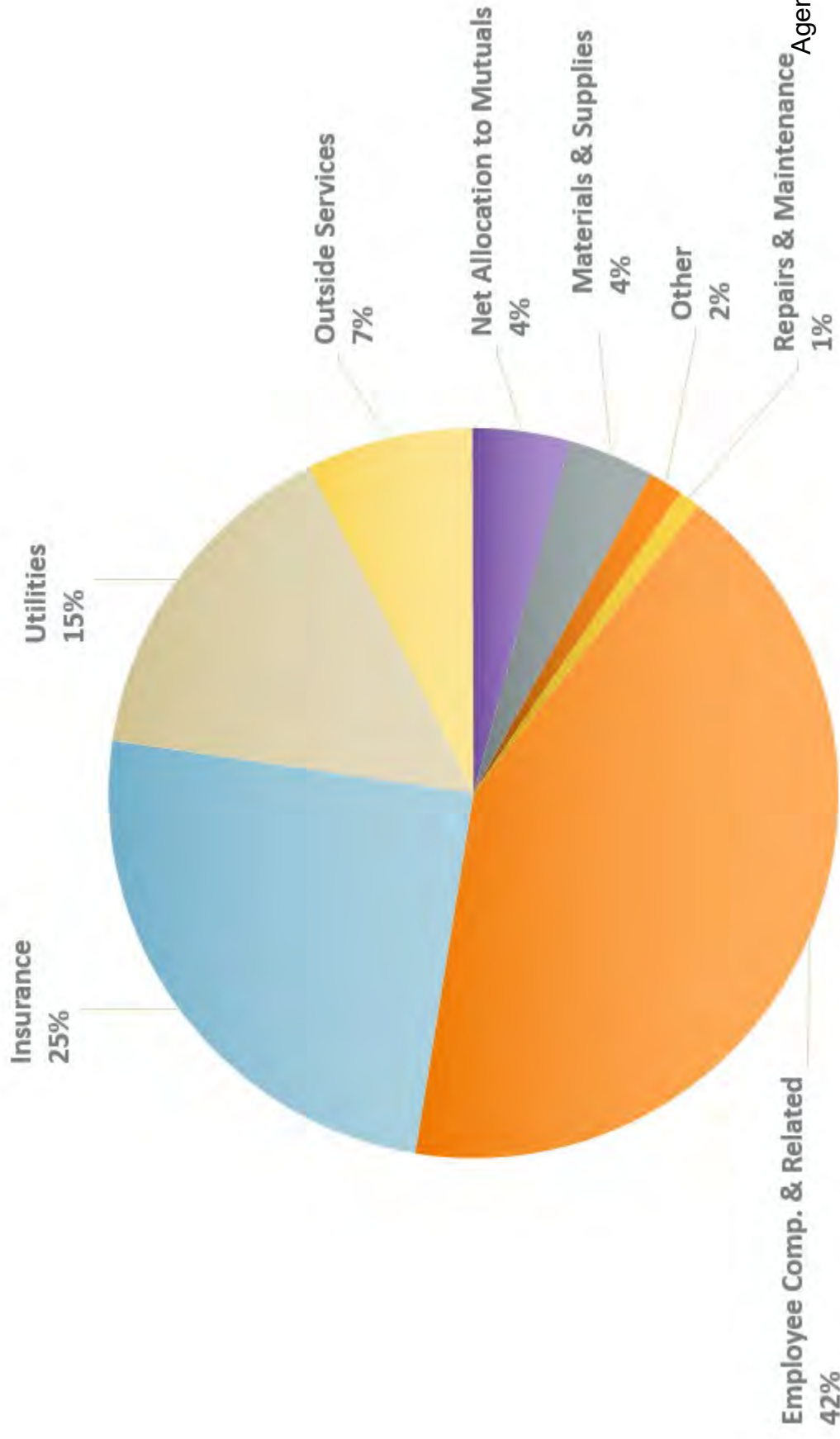
Total Non Assessment Revenues \$263,654



Financial Report

As of February 28, 2022

Total Expenses \$4,971,717



Financial Report

As of February 28, 2022



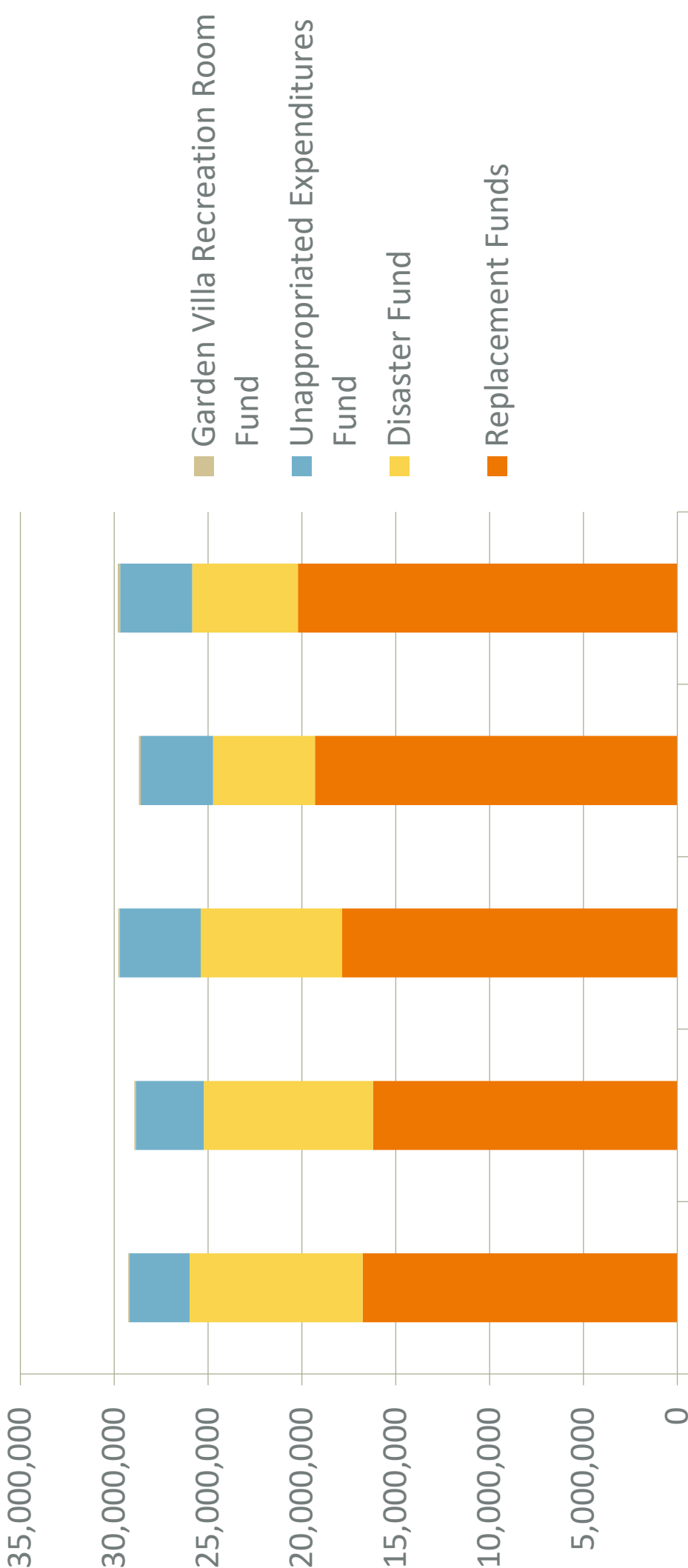
NON OPERATING FUND BALANCES (in Thousands)	Replacement Funds*	Garden Villa Fund	Disaster Fund	Unappropriated Expenditures Fund	TOTAL
Beginning Balances: 1/1/22	\$19,069	\$104	\$5,442	\$3,847	\$28,462
Contributions & Interest	1,859	15	266	1	2,141
Expenditures	705	4	83	0	792
Current Balances: 2/28/22	\$20,223	\$115	\$5,625	\$3,848	\$29,811

* Includes Elevator and Laundry Funds

Financial Report

As of February 28, 2022

FUND BALANCES – Third Mutual

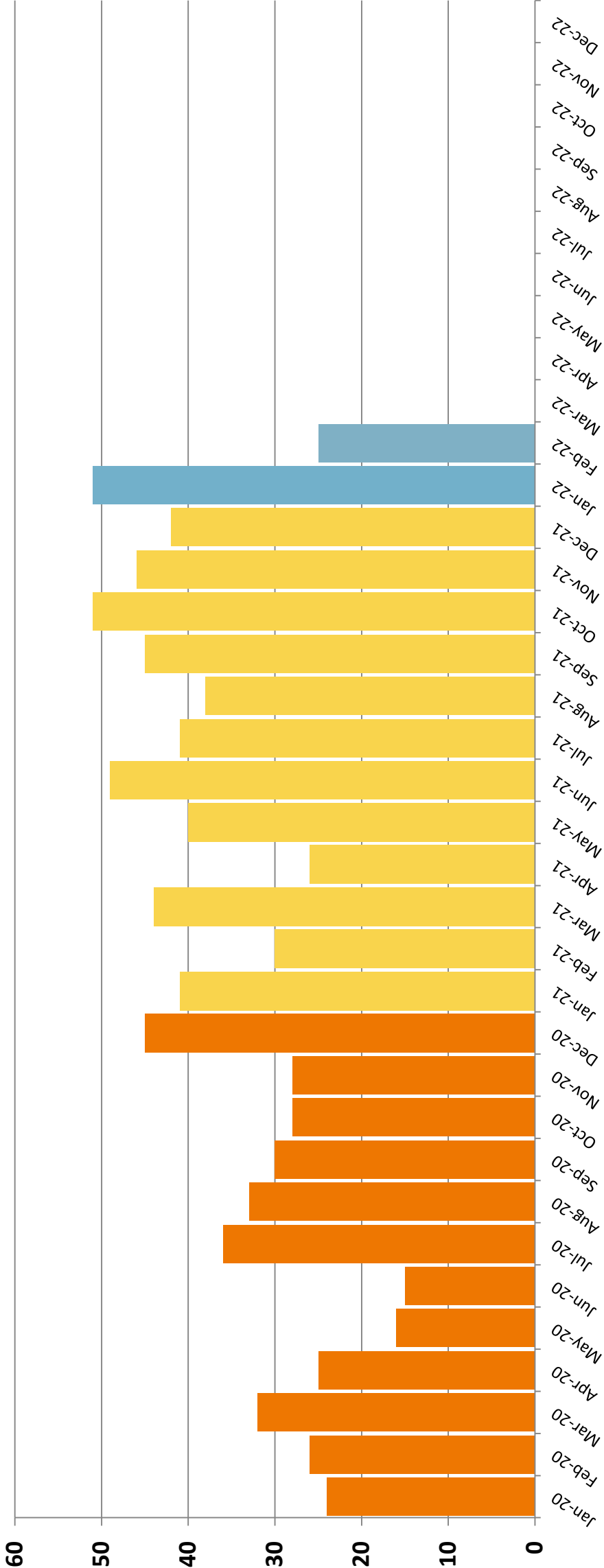


Financial Report

As of February 28, 2022

RESALE HISTORY – Third Mutual

	NO. OF RESALES	AVG. RESALE PRICE
YTD 2020	50	\$442,467
YTD 2021	71	\$398,821
YTD 2022	76	\$477,186



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FINANCE COMMITTEE MEETING REPORT OF THE REGULAR OPEN SESSION

Tuesday, April 5, 2022 – 1:30 p.m.
Virtual Meeting

DIRECTORS PRESENT: Donna Rane-Szostak – Chair, Robert Mutchnick, Ralph Engdahl, Jim Cook, John Frankel, Annie McCary, Lynn Jarrett, Craig Wayne, Ira Lewis, Cush Bhada

DIRECTORS ABSENT: Mark Laws (excused)

ADVISORS PRESENT: Wei-Ming Tao, John Hess

STAFF PRESENT: Steve Hormuth, Jose Campos, Erika Hernandez

Call to Order

Director Donna Rane-Szostak chaired and called the meeting to order at 1:32pm.

Acknowledgement of Media

The meeting was streamed through Granicus and made available via Zoom for members of the community to participate virtually.

Approval of Meeting Agenda

A motion was made and carried unanimously to approve the amended agenda with the following addition:

- Agenda Item # 8a – General Review of the 2021 Audit Report

Approval of Meeting Report for March 1, 2022

A motion was made and carried with 9 in favor and one abstention to approve the committee report as presented.

Chair Remarks

Director Rane-Szostak presented the guiding principles of the Third Laguna Hills Mutual Investment Policy and their consistency with Davis-Stirling Civil Code 5380, Management of Association Funds.

Member Comments (Items Not on the Agenda)

None.

Department Head Update

Steve Hormuth, Director of Financial Services, provided an update on the 2021 financial statement audit. He noted KPMG presented the results of the audit to the Third board on April 4, 2022 and each corporation adopted their respective audit report into corporate record. He also shared that the insurance Crime Policy was extended into October 1, 2022 and the Property

Insurance will be due for renewal on June 1, 2022. Dates of recent budget workshops were shared with the committee and upcoming meeting dates were communicated.

Director Rane-Szostak mentioned the upcoming Board meeting will have an informative presentation on the budget processing.

Preliminary Financial Statements dated February 28, 2022

Jose Campos, Assistant Director of Financial Services, presented the Preliminary Financial Statements dated February 28, 2022 and informed the committee of the possibility of joining insurance policies with United Laguna Woods Mutual. Questions were addressed. Steve Hormuth pointed out that Unrealized gain/(loss) found on Statement of Revenues & Expenses line item # 7 will not have activity in 2022 due to the sale of the previous investment portfolio and the purchase of treasury bills. Questions were addressed.

General Review of the 2021 Audit Report

Steve Hormuth provided explanations to the committee for items listed under “Other changes” on the audited financial statements. It was also shared that the auditor gave a clean opinion on the financial statements.

Future Agenda Items

None.

Committee Member Comments

None.

Date of Next Meeting

Tuesday, May 3, 2022 at 1:30 p.m.

Recess to Closed Session

The meeting recessed at 2:25 p.m.

DRAFT

Donna Rane-Szostak, Chair

Monthly Resale Report

PREPARED BY

Community Services Department

MUTUAL

Third

REPORT PERIOD

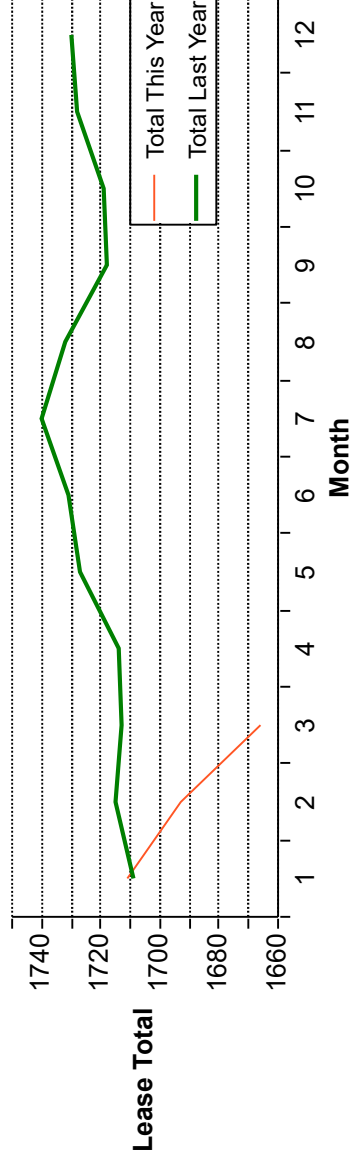
March, 2022

MONTH	NO. OF RESALES		TOTAL SALES VOLUME IN \$\$		AVG RESALE PRICE	
	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR	THIS YEAR	LAST YEAR
January	51	41	\$22,789,400	\$16,433,725	\$446,851	\$400,823
February	25	30	\$12,688,000	\$11,904,525	\$507,520	\$396,818
March	40	44	\$19,095,200	\$20,903,100	\$477,380	\$475,070
April		*		\$12,851,400		* \$494,285
May		*		\$18,741,800		* \$468,545
June		*		\$25,804,388		* \$526,620
July		*		\$17,901,388		* \$436,619
August		*		\$18,292,000		* \$481,368
September		*		\$20,638,940		* \$458,643
October		*		\$22,829,400		* \$447,635
November		*		\$23,744,300		* \$516,180
December		*		\$20,172,500		* \$458,466
TOTAL	116.00	115.00	\$54,572,600	\$49,241,350		
ALL TOTAL	116.00	495.00	\$54,572,600	\$230,217,466		
MON AVG	38.00	38.00	\$18,190,867	\$16,413,783	\$477,250	\$424,237
% CHANGE - YTD	0.9%		10.8%		12.5%	

% Change calculated (ThisYear - LastYear)/LastYear

* Amount is excluded from percent calculation

Monthly Active Leasing Report 2022 Period 3 (Mutual 3)



Year	Month	1 to 3 Month	4 to 6 Month	7 to 12 Month	12+ Month	Total This Year	Total Last Year	% Leased Last Year	% Leased This Year	% Change	Total Renewals	Total Expirations
2022	January	18	21	344	1,328	1,711	1,709	28.0	28.0	0.0	125	46
2022	February	17	20	355	1,301	1,693	1,715	27.7	28.1	-0.4	123	58
2022	March	17	19	369	1,261	1,666	1,713	27.3	28.1	-0.8	137	74
2022	April						1,714					
2022	May						1,727					
2022	June						1,731					
2022	July						1,740					
2022	August						1,732					
2022	September						1,718					
2022	October						1,719					
2022	November						1,728					
2022	December						1,730					



SPECIAL OPEN MEETING

**MINUTES OF THE SPECIAL OPEN MEETING OF THIRD LAGUNA WOODS MUTUAL
ARCHITECTURAL AND CONTROL STANDARDS COMMITTEE**

Friday, March 18, 2022 – 1:30PM-3:30PM

HYBRID VIRTUAL/IN-PERSON MEETING

24351 El Toro Road, Laguna Woods, California

Zoom Link - <https://us06web.zoom.us/j/82448887503>

The purpose of this meeting is to review the proposed Variances.

Directors Present: Robert Mutchnick, Ralph Engdahl, Jim Cook, John Frankel, Michael Plean, Michael Butler
Directors Absent: Craig Wayne
Staff Present: Bart Mejia, Richard DelaFuente, Gavin Fogg, Manuel Gomez, Robbi Doncost, Lauryn Varnum
Others Present: David Mayagoitia, Carrie Eckert, Caren Bowman

1. Call Meeting to Order / Establish Quorum – Chair Mutchnick

Chair Mutchnick called the meeting to order at 1:30pm and established a quorum was present.

2. State Purpose of Meeting- Chair Mutchnick

Chair Mutchnick stated the purpose of this meeting is to review variances.

3. Approval of the Agenda

By consensus, the agenda was approved without objection.

4. Discuss and Consider the Proposed Variances:

a. 2396-3E: Request for Alteration of Entry Gate and Entry Door

Mr. Mayagoitia spoke on behalf of his manor and proposed alterations. Discussion ensued regarding previously submitted information, discrepancies between drawings and installed items, and coordination of aesthetic details. Director Cook

made a motion to approve the Front Door, Director Plean seconded, the motion passes by consensus.

Mr. DeLaFuente highlighted the concerns of Manor Alterations, inclusive of the strike and diagram provided. Director Cook made a motion to approve the Entry Gate, Director Plean seconded, the motion passes by consensus.

b. 3374-C: Request to Add Full Length Patio with Block Wall Extension into Common Area and Install a Patio Slab in Front Common Area, Install Black Vinyl Windows

Mr. DelaFuente clarified that the variance was split into two components, and the windows were a separate discussion. Director Cook raised a motion to approve the black frame windows, Plean seconded, and the motion passes by consensus.

Mr. DelaFuente clarified the variance as proposed would encroach upon common area and as a general standard, staff does not recommend giving away common area. Discussion ensued regarding the definition of common area, the ability of the ACSC to amend common area to exclusive-use common area, the previously grandfathered common area adjustments in prior years, and the benefit to members v the obligations to the Mutual. Director Butler highlighted the legal ramifications of attempting to reassign the ownership of common area. Chair Mutchnick highlighted the potential for further discussion with Third's legal representative. Director Frankel made a motion to approve the expanded patio design and Director Cook seconded. The motion failed as the patio expansion variance was rejected.

c. 3152-B: Request for Bonus Room Addition in Rear Exclusive-Use Common Area Patio

Mr. DelaFuente summarized the variance, confirmed that the existing floorplan would not expand. Director Cook made a motion to approve, Director Frankel seconded, and the motion passed by consensus.

**d. 3164-A: Request for Room and Bathroom Addition in Front Exclusive-Use
Common Area and Patio Trellis in Common Area Over Sidewalk Approach**

Mr. DelaFuente clarified the variance was comprised of two components, a patio trellis and the bathroom addition. Discussion ensued regarding the trellis, specifically the footings being installed within common area. The motion to approve the trellis failed.

Mr. DelaFuente confirmed the proposed addition existed within exclusive-use common area and was passed by consensus.

Mr. DelaFuente clarified the recommendation for denial was derived from the municipal code for space allotment within a single car garage. Ms. Bowman confirmed that cabinets had been installed within the garage without impeding access, and the motion was approved by consensus.

5. Adjournment

Chair Mutchnick adjourned the meeting at 3:05pm.



OPEN MEETING

**REGULAR OPEN MEETING OF THE THIRD LAGUNA WOODS MUTUAL
ARCHITECTURAL CONTROL AND STANDARDS COMMITTEE**

Monday, March 28 2022: 9:30AM-11:30AM
Laguna Woods Village Community Center (Zoom)
24351 El Toro Road, Laguna Woods, CA 92637

REPORT

COMMITTEE MEMBERS PRESENT: Robert Mutchnick, John Frankel, Ralph Engdahl, James Cook, Craig Wayne

DIRECTORS PRESENT:

COMMITTEE MEMBERS ABSENT:

ADVISORS PRESENT: Michael Plean, Michael Butler

STAFF PRESENT: Robbi Doncost, Lauryn Fox, Gavin Fogg, Bart Mejia, Manuel Gomez, Richard DeLaFuentes

1. Call to Order

Chair Mutchnick called the meeting to order at 9:31 AM.

2. Acknowledgement of Media

Zoom recording.

3. Approval of Agenda

Agenda was approved by consensus.

4. Approval of Meeting Report for January 24, 2021

Chair Mutchnick highlighted a verbiage change on the Meeting Report (page 3 of 3) "Set" a Special Meeting.

5. Chair's Remarks

Chair Mutchnick stated his gratitude for the entire committee being present and focused on moving through the agenda.

6. Member Comments - (Items Not on the Agenda)

None.

7. Manor Alterations Division Update

Staff Officer Bart Mejia confirmed that staff was fully trained, and cross-training was being successfully implemented in order to alleviate any gaps in staffing. Inquiries were being answered in a reasonable time, and Mr. Mejia expressed satisfaction as to the current state of the department.

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

8. Monthly Mutual Consent Report

Director Laws posed questions about the report, namely the time for inquiries to be addressed, reminders for members who should be providing documents, how the information was calculated, and what the follow up process was like. Mr. Mejia confirmed that all inquiries were responded to within 48 hours, and the team was working towards follow ups for delayed projects.

Director Laws inquired as to what the typical delay was, Staff Officer Fox confirmed that when residents download a Mutual Consent packet they also receive completed samples and a checklist of what to include, and still items are regularly missing from packets. Manor Alterations is hopeful that a fully digital platform will alleviate this. Director Lewis inquired as to the seeming inconsistencies between Manor Alterations and the City's permit requirements, which Director Cook reinforced. Mr. Mejia confirmed there is a new building inspector, but at the next internal meeting this topic would be addressed.

Variance Requests:**A. 3456-A Bahia Blanca West (Navarro, Plan P302RC) Patio Enclosure in "Grandfathered" Common Area**

Mr. Mejia introduced the Variance, but clarified that the floorplans are slightly different from what was originally proposed, therefore the current drawings no longer encroach upon common area. Staff Officer Richard DeLaFuente discussed the differences between the recently edited version provided at the meeting versus the version provided to Manor Alterations to qualify for a Variance. Discussion ensued regarding the exit points and the similarities between the existing installation and the proposed installation. Director Plean made a motion to approve, Director Cook seconded, the motion carried to approve the Variance based upon the plan provided to the committee.

B. 2173-A Via Mariposa East (Monterey, Plan PQ12) Bathroom Addition in the Storage Closet

Director Cook recused himself to abstain from voting. Mr. DeLaFuente explained the details of the Variance, but clarified that staff supported the approval. Discussion ensued regarding details of the Variance, including the window installation, exhaust fans, plumbing details, and more. Director Plean made a motion to approve, Director Engdahl seconded, and the motion carried to approve the Variance with Director Cook abstaining.

Items for Discussion:

None.

Items for Future Agendas:

- Variance Request Reports

Chair Mutchnick inquired if there were more Variances in upcoming meeting. Mr. Mejia confirmed that the backlog had been addressed and Variances would return to being discussed during regular ACSC meetings.

Concluding Business:

9. Committee Member Comments

None.

10. Date of Next Meeting – April 25, 2022

11. Adjournment at 10:14 AM

X _____

Robert Mutchnick, Chair

Robbi Doncost, Staff Officer

Telephone: (949) 268-2281



OPEN MEETING

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL
LANDSCAPE COMMITTEE**

**Thursday, April 7, 2022 – 9:30 A.M.
BOARD ROOM/VIRTUAL MEETING
Laguna Woods Village Community Center 24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair- Lynn Jarrett, Annie McCary, Ralph Engdahl, Donna Rane-Szostak, Nathaniel Ira Lewis

COMMITTEE MEMBERS ABSENT

OTHERS PRESENT:

ADVISORS PRESENT:

STAFF PRESENT: Kurt Wiemann, Eve Morton

1. Call to Order

Chair Jarrett called the meeting to order at 9:30 a.m.

2. Acknowledgement of Media

No media was present.

3. Approval of the Agenda

Chair Jarrett asked that Agenda Item #13 be removed from the agenda per the Member's request.

Director Lewis stated the tree in Agenda Item # 11 has already been removed.

Director McCary made a motion to remove Agenda Items #11 and #13 and approve the revised agenda. The revised agenda was approved by consensus.

4. Approval of the March 3, 2022 Report

The report was approved by consensus.

5. Committee Chair Remarks

Chair Jarrett stated that next month the tree arborist here will give a presentation. He gave one at the GRF Landscape meeting and he was excellent.

There are large trees at 3243 San Amadeo and she would like the arborist to look at them.

6. Department Head Update

The current plan is to do mowing every other week until June.

There is slope repair being done on Calle Azul. We had hired a geotechnical engineer to prepare a repair plan. We hope to get that all finished by June.

6a. Project Log

Mr. Wiemann reviewed the Project Log information with the committee and answered some questions.

He discussed that shrubs will be trimmed at homes in fire zone.

6b. Tree Work Status Report

Mr. Wiemann reviewed this report with the committee.

7. Member Comments (Items Not on the Agenda)

A Member stated that her slope needs weeding again. Are they using a pre-emergent after they weed it? Mr. Wiemann stated that staff are not using it any longer since it was not working well and is expensive.

She thanked Arborist Bob Merget because she let him know her New Zealand Pine was sprouting two trunks at the top of the tree and they came out to fix that since that is dangerous.

A Member stated the plants on her slope are growing over the curb.

A member spoke about her neighbor below was putting items into her yard that were not allowed. Mr. Wiemann stated he will speak to Compliance.

A Member commented that residents should not be planting things in common area, including fruit trees. He feels that larger plants should be used to conceal water heaters.

Mr. Wiemann said full-size plants are not planted in the Village. Staff are concealing the water heaters with landscape as they go.

8. Response to Member Comments

See above.

Consent:

None

Items for Discussion and Consideration

9. Tree Removal Request: 2305-A Via Puerta – One Jacaranda Tree

Director McCary made a motion to accept staff recommendation and deny this request. Director Lewis seconded. The committee was in unanimous support.

10. Tree Removal Request: 3028-A Calle Sonora – One American Sweetgum Tree

Director Lewis made a motion to accept staff recommendation and deny this request. Director Engdahl seconded. The committee was in unanimous support.

11. Landscape Revision Request: 4006-1C Calle Sonora Oeste

Director McCary made a motion to accept staff recommendation and deny this request. Director Engdahl seconded. The committee was in unanimous support.

The committee requested that staff look at all the Garden Villa buildings for resident garden areas on common areas which are not allowed.

Future Agenda Items

Concluding Business:


12. Committee Member Comments

Director McCary does not like the perception that there is preferential treatment given to some areas of the Village. Everyone must abide by the rules.

Mr. Wiemann stated the crews are not to take direction from residents. Foreman will soon be dressed in green striped shirts with a yellow vest. Residents may speak to the Foreman if they wish.

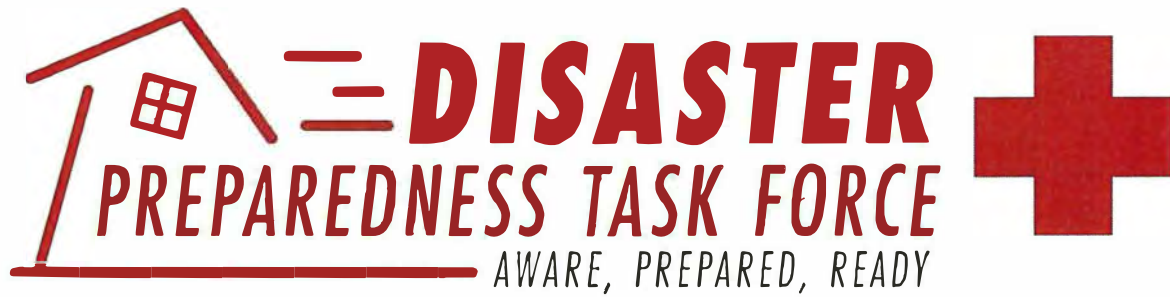
13. Date of Next Meeting – Thursday, May 5, 2022 at 9:30 a.m.

14. Adjournment at 10:35 a.m.


Lynn Jarrett (Apr 12, 2022 13:26 PDT)

Lynn Jarrett, Chair
Kurt Wiemann, Staff Officer
Eve Morton, Landscape Coordinator – 268-2565

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LAGUNA WOODS VILLAGE DISASTER PREPAREDNESS TASK FORCE INVOLVEMENT OPPORTUNITIES

1. **Volunteer** to assist in the event of a disaster or an emergency drill. Several volunteer roles are available. Please stop by the Disaster Preparedness Task Force Office or email us at disasterprep@vmsinc.org to learn more.
2. **Shop** for emergency survival items at wholesale prices in our Disaster Preparedness Task Force Office.
3. **Participate** in our bimonthly Disaster Preparedness Task Force committee meetings.
4. **Attend** virtual emergency trainings provided by the American Red Cross.
5. **Encourage** your neighbors and friends to learn more about the Disaster Preparedness Task Force in Laguna Woods Village.

DISASTER PREPAREDNESS TASK FORCE OFFICE

Laguna Woods Village Community Center, First Floor

24351 El Toro Rd, Laguna Woods CA 92637

Monday - Friday

10 a.m. - noon

DISASTER PREPAREDNESS TASK FORCE WEBSITE

<https://lagunawoodsvillage.com/residents/security-services/disaster-preparedness>

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